

# myBrayns

Guide for myBrayns web site

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# Registration

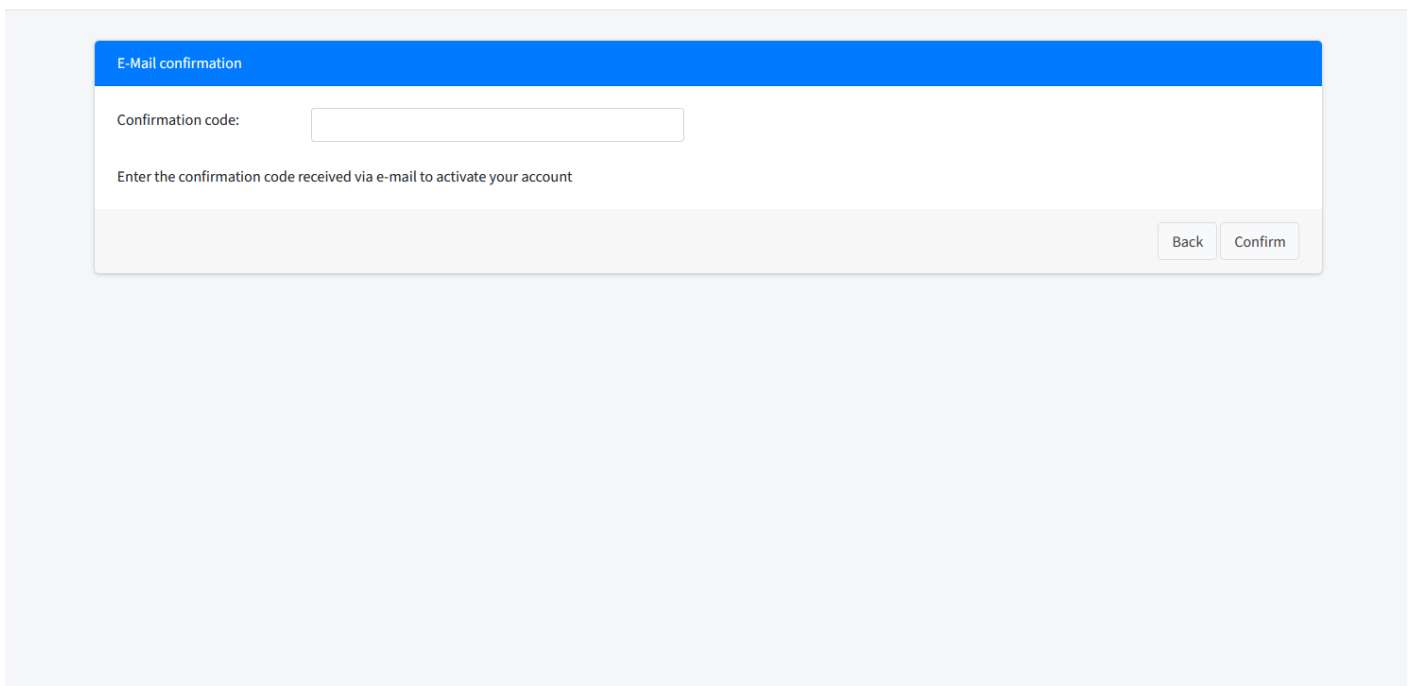
To access myBrayns you need to complete registration.

Go to <https://my.brayns.it/signup>

Enter your name and a valid e-mail (only company/enterprise account are allowed).

**Wait for the confirmation code without closing the browser.**

myBrayns

A screenshot of a web browser window showing the 'E-Mail confirmation' page of the myBrayns system. The page has a blue header bar with the text 'E-Mail confirmation'. Below the header, there is a label 'Confirmation code:' followed by a text input field. Underneath the input field, a message reads: 'Enter the confirmation code received via e-mail to activate your account'. At the bottom right of the form area, there are two buttons: 'Back' and 'Confirm'.

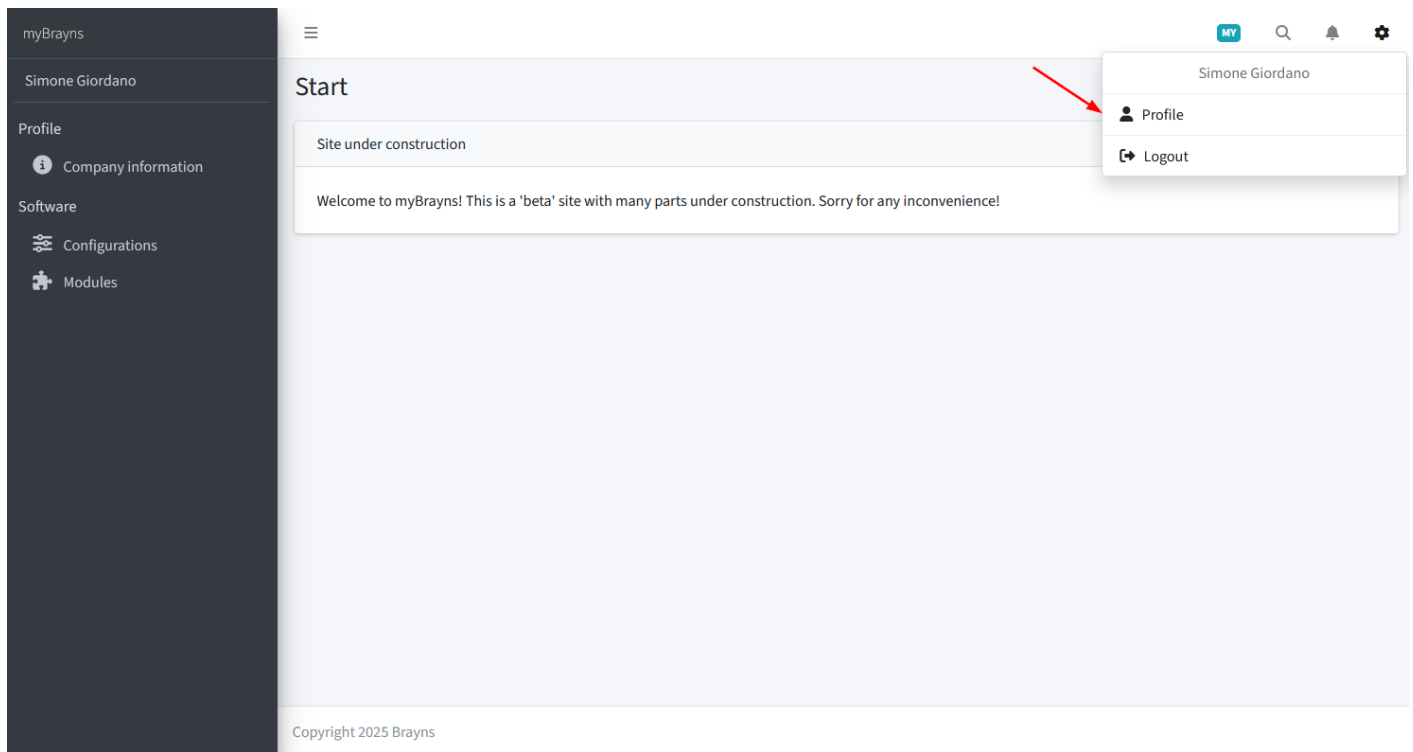
Enter the confirmation code and confirm the registration.

You will receive a random generated password for the first access.

# Password change

You can change your password every time.

Click on the gear in upper right corner and select "Profile".



**Form data are automatically saved and ready for the next logon.**

# Company Information

For access to reserved areas you must be identified by Brayns.

Click "Company Information" on the menu on the left.

myBrayns

Simone Giordano

Profile

Company information

Software

Configurations

Modules

Dati

Start > Company information

VAT registration

VAT registration no.:

Additional document requested if your company is not listed in VIES. Insert VAT registration no. with country code (ex. IT13199000012).

VAT registration

Name:

City:

Post code:

Partner type:

End user

Status:

Pending

Address:

County:

Country code:

VIES validated

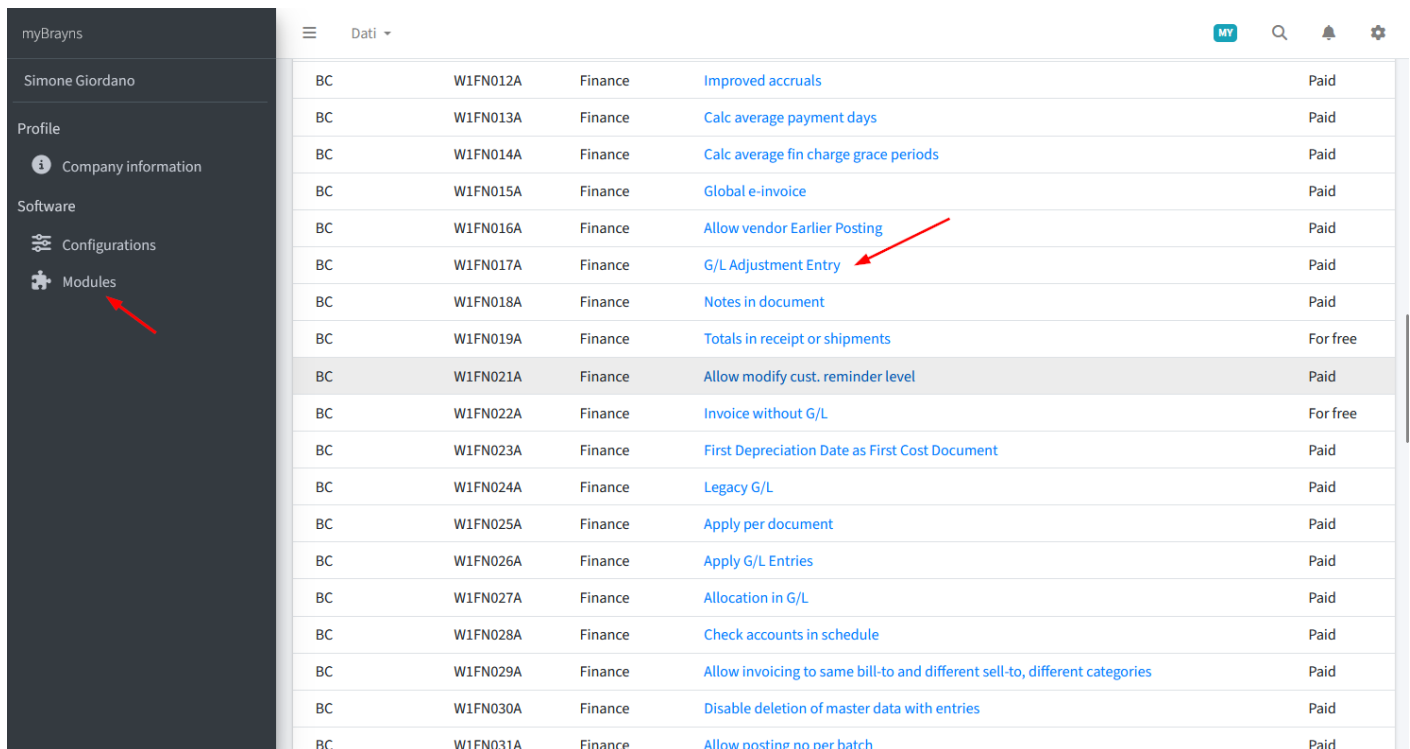
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**To accelerate validation process please enter a valid VAT registration number. We automatically collect your data from VIES archive.**

# Software Download

## Available modules

You can browse available modules selecting "Modules" on the left menu. You can follow the link of each module to open the KB guide.



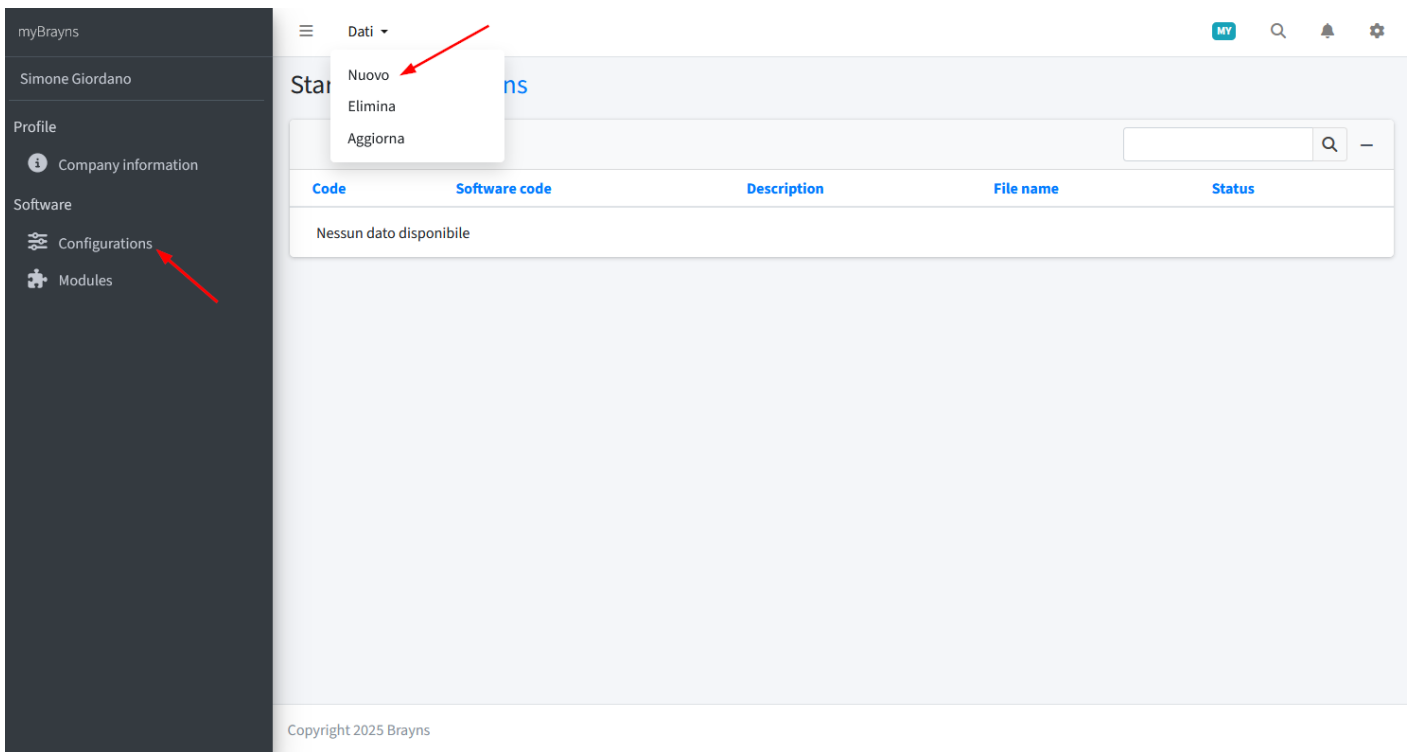
The screenshot shows the myBrayns software interface. On the left, a dark sidebar contains the 'myBrayns' logo, the user name 'Simone Giordano', and a 'Profile' section with 'Company information'. Below this is a 'Software' section with icons for 'Configurations' and 'Modules'. A red arrow points to the 'Modules' icon. The main area displays a table of available modules. The table has columns for a code, a module ID, a category, a description link, and a status. A red arrow points to the 'G/L Adjustment Entry' link in the 7th row.

BC	W1FN012A	Finance	<a href="#">Improved accruals</a>	Paid
BC	W1FN013A	Finance	<a href="#">Calc average payment days</a>	Paid
BC	W1FN014A	Finance	<a href="#">Calc average fin charge grace periods</a>	Paid
BC	W1FN015A	Finance	<a href="#">Global e-invoice</a>	Paid
BC	W1FN016A	Finance	<a href="#">Allow vendor Earlier Posting</a>	Paid
BC	W1FN017A	Finance	<a href="#">G/L Adjustment Entry</a>	Paid
BC	W1FN018A	Finance	<a href="#">Notes in document</a>	Paid
BC	W1FN019A	Finance	<a href="#">Totals in receipt or shipments</a>	For free
BC	W1FN021A	Finance	<a href="#">Allow modify cust. reminder level</a>	Paid
BC	W1FN022A	Finance	<a href="#">Invoice without G/L</a>	For free
BC	W1FN023A	Finance	<a href="#">First Depreciation Date as First Cost Document</a>	Paid
BC	W1FN024A	Finance	<a href="#">Legacy G/L</a>	Paid
BC	W1FN025A	Finance	<a href="#">Apply per document</a>	Paid
BC	W1FN026A	Finance	<a href="#">Apply G/L Entries</a>	Paid
BC	W1FN027A	Finance	<a href="#">Allocation in G/L</a>	Paid
BC	W1FN028A	Finance	<a href="#">Check accounts in schedule</a>	Paid
BC	W1FN029A	Finance	<a href="#">Allow invoicing to same bill-to and different sell-to, different categories</a>	Paid
BC	W1FN030A	Finance	<a href="#">Disable deletion of master data with entries</a>	Paid
BC	W1FN031A	Finance	<a href="#">Allow posting no per batch</a>	Paid

## Create a Configuration

Click on "Configurations" on the left menu. A configuration represents one Brayns software with the modules that you have selected.

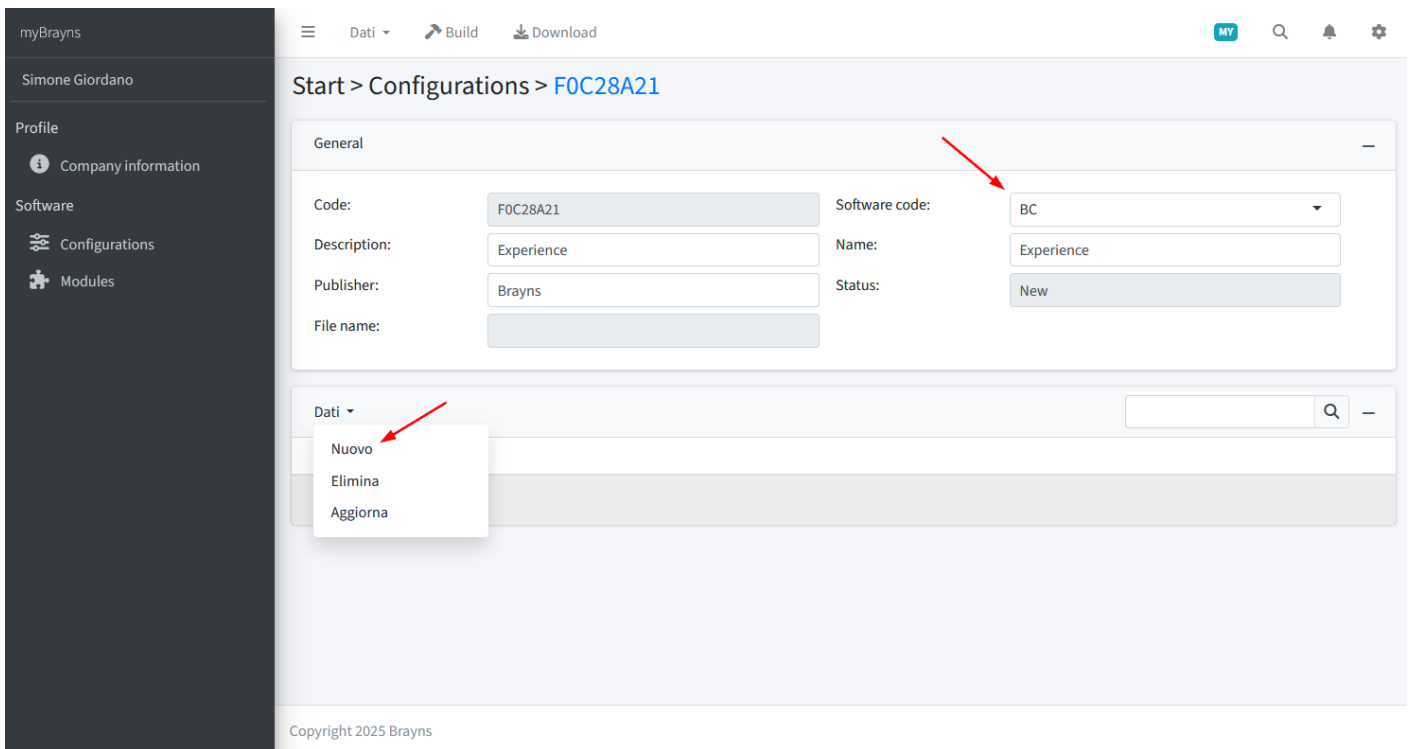
On the upper menu click "New" and start the configuration.



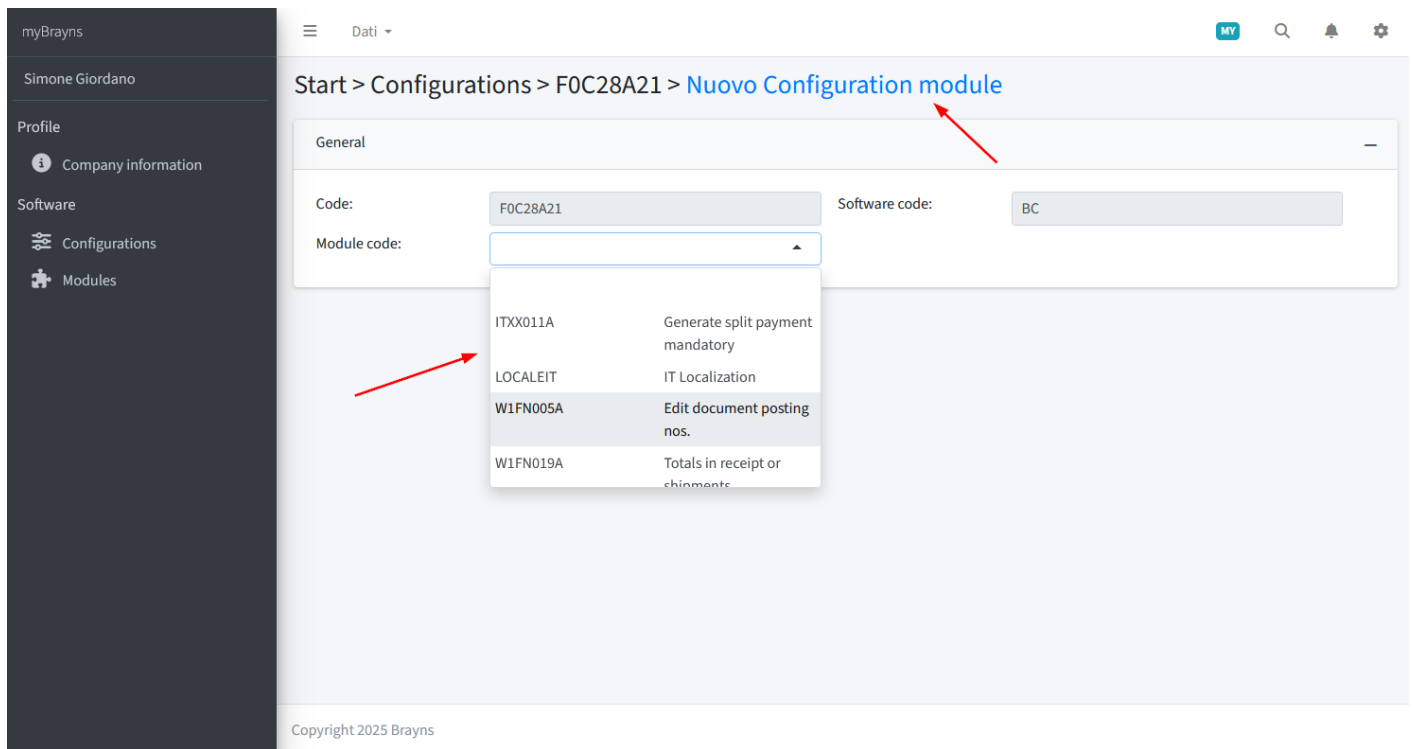
Select the software, change the description and (if allowed) change APP name and publisher.

**Each configuration has a unique ID.**

Click on "New" on the modules list to select your modules.



Click on the shortcut on the top of the page to confirm and return to the previous list.



When the configuration is done press "Build" on the upper menu and wait for building process.

**You will receive an email when the process is completed.**

You can repeat the process several times to obtain the new version of the configuration.